

**BOARD OF EDUCATION MEETING MINUTES**  
**SCHOOL DISTRICT OF OAKFIELD**  
**OAKFIELD MIDDLE/HIGH SCHOOL INSTRUCTIONAL MEDIA CENTER**  
**MONDAY, JANUARY 23, 2017**

1. Meeting called to order by President Kottke at 5:30 p.m.
2. Pledge of Allegiance
3. Roll call
  - a. Members: P. Dercks (6:44), H. Kopf, P. Kottke, T. Marcoe, J. Nyhuis, A. Patterson, T. Schulz  
Absent: None
  - b. Staff: T. Belanger, V. Dalzin, B. Doyle, J. Hungerford, C. Klassy, A. Kuen, M. Liebelt, D. Mock, G. Jakubos, H. Rabe, P. Vaughan, J. Wessel, M. Zimmerman
  - c. Other: B. Altangerel, L. Killam, J. Maurer, S. Maurer, M. Newton, G. Perry, O. Stopplesworth, L. Wusterbarth, M. Wusterbarth, T. Wusterbarth
4. Mrs. Marcoe, seconded by Mrs. Kopf, moved to approve the December 12, 2016 and January 9, 2017 Board Meeting Minutes, as presented. Motion carried: 6 ayes, 0 noes, 1 absent (Dercks).
5. Mrs. Kottke, seconded by Mrs. Marcoe, moved to approve the warrants through January 23, 2017, as presented. Motion carried: 6 ayes, 0 noes, 1 absent (Dercks).
6. Public Comments - None
7. Student Guests – Choir teacher Ms. Belanger and students Mikayla Newton and Laura Wusterbarth presented a summary and short video of their earned Dorian Music Festival experience. Also, Math Team leader Mrs. Vaughan and students Bilguun Altangerel, Logan Killam, Sean Maurer, Owen Stopplesworth, and Laura Wusterbarth.
8. Reports:
  - a. Student Representative Mr. Culver was unable to attend.
  - b. Administrator Reports
    - i. Dr. Dalzin reported that we have updates centered around improvements for our students. There are legislative changes that are upcoming; keeping a close eye on them. Looking forward to Professional Development day on February 13<sup>th</sup>. Parent/teacher conferences as well.
    - ii. Principal Doyle reported that we have a student teacher with us in 3<sup>rd</sup> grade, Mrs. Schmidt's classroom, for nine weeks. Elementary staff are going to a workshop for ELA. Winter benchmark assessments are in progress. Oakfield Child Care/Learning Center has CPR training Saturday and Monday for re-training those due or those recently hired.
    - iii. Principal Classy reported that they have a Student Advisory board that met in November and December. Sometimes students bring topics and sometimes she brings topics. They recently discussed course types for next year. 8<sup>th</sup> grade went to a program at Marian to see what they offer. ACT preparations for Juniors starts next week. Mr. McCarty has a new student teacher.
    - iv. Dean of Students Mock reported that there is a home wrestling invitational this Saturday, all are welcome. Parents night for both boys and girls basketball coming up. February is Solo and Ensemble for both band and choir. Many female injuries so setting up training with Back in Action in Fond du Lac. One in February, two in March, three in April. Project Grill unveiling will be May 12, 2017.
  - c. Dr. Dalzin gave a brief financial update.
  - d. Mrs. Patterson reported that the CESA 6 meeting was cancelled due to weather. More will be reported on next month.
  - e. Mr. Nyhuis gave an information report from the WASB/WASD convention. Multiple levels gave input for a well-rounded convention.
  - f. Mrs. Patterson reported that WASB will meet Tuesday about resolutions. Pre-delegate offered input on resolution wording.
9. Lauren Price of Huberty CPA's presented 2015-2016 audit of District finances. Mrs. Marcoe, seconded by Mr. Kopf, moved to approve the 2015-2016 audit of the School District of Oakfield, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
10. Attendees toured the Middle School/High School to view the areas of the proposed Facilities Projects for 2016-2017.
11. For the Facilities Projects for 2016-2017, the School District of Oakfield authorized:
  - a. \$81,000 for M.G. Tighe for roof project over gymnasium. Project must be finished by June 30, 2017.

- b. \$30,000 for bathrooms, including toilets and sinks. Obtain pricing and if over \$30,000, approach the Board again to gain approval. If under budget, report to Board as well.
  - c. \$30,000 for carpeting in both elementary and middle school/high school.
  - d. \$40,000 for windows
  - e. \$1,500 for additional cameras
  - f. Electronic Sign – Check with the Village of Oakfield for any specifications or village requirements. Then discuss with administrators and come back to the Board with a sign recommendation.
  - g. Mrs. Patterson, seconded by Mrs. Kottke, moved to approve the above, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
12. Reviewed the Open Enrollment including seats available for regular and Special Education students for the 2017-2018 contract year. Mrs. Kottke, seconded by Mrs. Patterson, moved to approve the Open Enrollment including seats available for regular and Special Education students for the 2017-2018 contract year, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
  13. Discussed going out for Student Transportation bids. A temporary Student Transportation Committee consisting of Dr. Dalzin, Mr. Dercks, and Mr. Nyhuis was established to finalize the Request for Proposal document and timeline. There will be a special meeting to open bids. The bids will be reviewed in closed session at the February 27, 2017 Board meeting due to competitive negotiating under Wisconsin State Statute 19.85(1)(e). Mrs. Kottke, seconded by Mrs. Kopf, moved to approve the RFP for Student Transportation bidding for the 2017-2018 school year. Motion carried: 7 ayes, 0 noes, 0 absent.
  14. Mr. Mock presented Sarah Magnussen for 7<sup>th</sup> grade Middle School volleyball coach and Jenny Thompson for 8<sup>th</sup> grade Middle School volleyball coach. Mrs. Marcoe noted that in the future, now that coach evaluations are in place, the Board will look for that coach's evaluation to accompany their recommendation. Mrs. Marcoe, seconded by Mr. Dercks, moved to approve Ms. Magnussen and Ms. Thompson as the Middle School coaches for the 2017 season. Motion carried: 7 ayes, 0 noes, 0 absent.
  15. Mr. Mock presented Jeff Karls as Trapshooting Coach for the 2017 season. Mrs. Patterson, seconded by Mrs. Kopf, moved to recommend it be brought back to the Board to discuss Trapshooting fees further. Consider utilizing the typical extra-curricular annual school fee and then Board cover the rest of the cost. Motion carried: 7 ayes, 0 noes, 0 absent.
  16. Mrs. Klassy explained the new course offerings for the Middle School/High School 2017-2018 school year. Mrs. Marcoe complimented them on asking the Middle School/High School students via a survey, what courses they would like, and now they are offering those courses. Mrs. Patterson, seconded by Mr. Nyhuis, moved to approve the new course offerings for the Middle School/High School 2017-2018 school year, as presented. Motion carried: 7 ayes, 0 noes, 0 absent.
  17. Ms. Laura Wusterbarth represented Key Club for the upcoming overnight trip to Green Bay for the DCON field trip. Ms. Wusterbarth was complimented on her thorough, excellent presentation and representation of Key Club. Mrs. Patterson, seconded by Mr. Nyhuis, moved to approve Key Club's upcoming overnight trip to Green Bay for DCON, as presented. Motion carried: 6 ayes, 0 noes, 1 absent (Dercks). (Due to change in order of Agenda, motion voting took place earlier in the meeting.)
  18. Mrs. Alisha Kuen presented the proposed June 2018 Spanish Club trip to Costa Rica. Mrs. Kuen has taken two trips previously with InterAct. This trip would be 8 days, and the home-stay portion has been removed, parents invited. Mrs. Kottke, seconded by Mrs. Marcoe, moved to approve Spanish Club's June 2018 trip to Costa Rica, as presented. Motion carried: 6 ayes, 0 noes, 1 absent (Dercks). (Due to change in order of Agenda, motion voting took place earlier in the meeting.)
  19. Meetings – Next School Board Meetings:
    - a. Committee of the Whole Meeting - Monday, February 13, 2017 at 5:30 p.m. in MS/HS IMC
    - b. Regular Meeting - Monday, February 27, 2017 at 5:30 p.m. in MS/HS IMC
  20. Mrs. Kottke, seconded by Mrs. Patterson, moved to adjourn at 7:42 p.m. to executive session according to Wisconsin State Statute 19.85 (1)(c) considering employment, promotion, compensation, or performance evaluation of employees of the district over which the governmental body has jurisdiction or exercises responsibility. Specifically, the items are mid-year evaluation for the District Administrator and other Administration employment. Motion carried: 7 ayes, 0 noes, 0 absent.

Respectfully submitted by:

Grace Jakobos, School Board Secretary